

**MILLER RANCH METROPOLITAN DISTRICT  
AND  
MILLER RANCH WATER AND SANITATION DISTRICT  
JOINT SPECIAL MEETING (Via Teleconference)  
Monday, December 2, 2024 at 9:00 a.m.**

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Cory Phillips, President	Term to May 2025
Douglas Hatfield, Secretary	Term to May 2025
Ryan Wilson, Treasurer	Term to May 2025
Vacant	Term to May 2027
Vacant	Term to May 2027

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*This meeting will be held via Zoom and may be joined using the following link or call-in information:*

<https://us06web.zoom.us/j/86427350356?pwd=5uXIWMJ15Lf1qGWiFbJJPC6bgxX4Ib.1>

Call-in Number: 720-707-2699

Meeting ID: 864 2735 0356

Passcode: 304431

**NOTICE OF JOINT SPECIAL MEETING AND AGENDA**

1. Call to Order
2. Declaration of Quorum/Director Conflict of Interest Disclosures
3. Approval of Agenda
4. Public Comment – Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
5. Consent Agenda –The items listed below are a group of items to be acted on with a single motion and vote by the Board. An item may be removed from the consent agenda to the regular agenda, if desired. Items on the consent agenda are then voted on by a single motion, second, and vote by the Board.
  - a. Approval of October 29, 2024 Special Meeting Minutes
  - b. Approval of Special District Disclosure Notice Pursuant to 32-1-809, C.R.S.
  - c. Adoption of Resolution Designating Meeting Notice Posting Location
  - d. Consider Adoption of Resolution Establishing an Electronic Signature Policy
  - e. Consider Adoption of Resolution Adopting a Digital Accessibility Policy and Designating a Compliance Officer
  - f. Adoption of Joint Resolution Adopting the Colorado Special Districts Records Retention Schedule
  - g. Adoption of Joint Amended and Restated Public Records Request Policy
  - h. Consider Adoption of Joint Resolution Providing for the Defense and Indemnification of Directors and Employees of the District
  - i. Consider Approval of Resolution Adopting Personal Data Privacy Policy

6. Legal Matters
  - a. Discuss Service Plan Amendment
  - b. Discuss and Consider Approval of Contractor Agreement with Heatherly Creative for Website Creation and Accessibility Services
  - c. Consider Adoption of Joint 2025 Annual Administrative Resolution
  - d. Discuss 2024 Legislative Memorandum and Changes Implemented by HB 24B-1001
  - e. Discuss Insurance Requirements (public official's liability, general liability, workers' compensation, comprehensive crime) and Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association
    - i. Ratify Exclusion from 2025 Workers Compensation Coverage
  - f. Consider Adoption of Resolution Calling May 6, 2025 Election
  - g. Consider Approval of Funding and Reimbursement Agreement with C & D Land Corp, LLC
  - h. Other Legal Matters
7. Financial Matters
  - a. Discuss and Consider Engagement of District Accountant
  - b. Conduct Public Hearing on 2024 Amended Budget
    - i. Consider Adoption of Resolution Amending 2024 Budget
  - c. Conduct Public Hearing on 2025 Budget
    - i. Consider Adoption of Resolution Adopting 2025 Budget and Appropriating Funds
  - d. Discuss Establishment of District Bank Account and Authorize Signers on same
  - e. Other Financial Matters
8. Other Business
9. Adjourn